

<b>Committee(s)</b>	<b>Dated:</b>
Finance Committee – For Information	12/12/2017
<b>Subject:</b> Chamberlain's Department Risk Management – Monthly Report	<b>Public</b>
<b>Report of:</b> Chamberlain	<b>For Information</b>
<b>Report author:</b> Hayley Hajduczek, Chamberlain's Department	

### Summary

This report has been produced to provide Finance Committee with an update on the most significant risks faced by the Chamberlain's department.

There are currently no RED risks on the departmental risk register and two RED risks on the Corporate Risk Register within the responsibility of Chamberlain's Department:

- **CR16 – Information Security**
- **CR19 – IT Service Provision**

The Senior Leadership Team continues to monitor closely the progress being made to mitigate these risks. The IT Sub Committee agreed that the IT Service Provision risk should reduce to Amber by the end of December 2017, given the progress on the Transformation Project.

### Recommendation(s)

Members are asked to note the report.

### Main Report

### Background

1. The Risk Management Framework of the City of London Corporation requires each Chief Officer to report regularly to Committee the key risks faced in their department. Finance Committee has determined that it will receive the Chamberlain's risk register on a quarterly basis with update reports on RED rated risks at the intervening Committee meetings.

### Current Position

2. This report provides an update on the current RED risks that exist in relation to the operations of the Chamberlain's department and, therefore, Finance Committee.
3. There are currently two RED risks on the Corporate Risk Register for which the Chamberlain's Department are responsible and no RED risks on the departmental Risk Register:

**CR16 – Information Security (Current Risk: Red – no change)**

The IT team have installed security patches across all desktop PCs and laptops within the organisation throughout November. This was completed following a penetration test by an external company. Work continues to decommission aged equipment, this is to be completed by the end of the calendar year.

**CR19 – IT Service Provision (Current Risk: Red – no change)**

The team's primary focus remains on the stabilisation and transformation of the IT service. Remedial work continues to improve the stability of service before the new solution is put into place. The team have awarded the Local Area Network contract following which, work will move to full delivery of a new network for the City Corporation and City of London Police. The IT Sub Committee agreed that this work should reduce the risk to Amber by the end of December 2017 followed by steady progress to Green in the following months.

**Conclusion**

4. Members are asked to note the actions taken by Chamberlain's Department to manage the IT provision and Information Security risks.

**Appendices**

- None

**Background Papers**

Monthly Reports to Finance Committee: Finance Committee Risk  
Report to Finance Committee 21 November 2017: Finance Committee Risk –  
Quarterly Report.

**Hayley Hajduczek**

Chamberlain's Department

T: 020 7332 1033

E: [hayley.hajduczek@cityoflondon.gov.uk](mailto:hayley.hajduczek@cityoflondon.gov.uk)